



Check-out Note

Date: _____

Student ID: _____

Student's Legal Name (no nicknames please and write legibly):

Last

First

M.I.

Time student needs to be dismissed: _____

Reason:

_____ Appointment (please specify) _____

_____ College Visit

_____ Other (please specify) _____

Parent Signature: _____

Parent Phone: _____

Student must bring this note to the Attendance Office (L103) upon arrival to school. You may meet your student at the front entrance to the school.